

**Minutes of the Commission's Meeting held on 18.09.2012 at 12.00 hrs. in the Conference Hall of the National Commission for Women, New Delhi.**

The following attended the meeting:-

- |    |                                |             |
|----|--------------------------------|-------------|
| 1. | Mrs. Mamta Sharma              | Chairperson |
| 2. | Dr. Charu WaliKhanna           | Member      |
| 3. | Ms Nirmala Samant Prabhavalkar | Member      |
| 4. | Ms Shamina Shafiq              | Member      |

**In attendance were:-**

- |    |                         |                            |
|----|-------------------------|----------------------------|
| 1. | Smt. Minakshi Ghose     | Joint Secretary            |
| 2. | Shri Raj Singh          | Deputy Secretary           |
| 3. | Ms. Richa Ojha          | SRO/ Law Officer           |
| 4. | Shri J. K. Uniyal       | Pay & Account Officer      |
| 5. | Ms. T.Kareena B.Thengma | PRO                        |
| 6. | Shri H. C. Bharti       | Coordinator                |
| 7. | Shri Jawahari Singh     | Senior Research Consultant |
| 8. | Smt. Lilavati           | Coordinator                |

(Members- Members M(WS) and M(HK) were away on tour).

At the outset, the Chairperson and all the Members were welcomed.

While initiating the discussions, Joint Secretary of the Commission thanked the Hon'ble Commission for kindly giving time for holding the Commission meeting. She informed that the agenda notes have been broadly classified under different heads as per the pattern of the last held meeting.

**Agenda Item No. 1(a) :-** Confirmation of the Minutes of the Commission's meeting held on 26.06.2012.

Minutes of meeting held on 26.06.2012 were confirmed.

**Agenda Item No. 1(b)** Confirmation of the minutes of special Commission Meeting held on 09-08-2012

Minutes of meeting held on 09.08.2012 were confirmed.

**Agenda Item No. 1(c)** Recommended for change in the Agenda Nos 2,3, and 8 to 11 of Commission Meeting held on 26.6.2012 by Member (NSP).

It was decided that the item be deferred and presently no changes in minutes of the meeting held on 26-06-2012 need be made. However, the matter may be taken up separately for each

of the cases mentioned in the agenda note No. 1(C) to see what terminology would be most appropriate to define the subject matter of inquiry reports etc.

(Action C & I Cell)

**Agenda Item No. 2 Action Taken Report.**

The Action Taken Reports on the decisions taken in the Commission's Meeting/Special meeting held on 26.04.2012, 26.06.2012, and 09.08.2012 respectively were noted by the Commission.

1. Procedural aspects of inquiry reports as indicated in minutes of 09-08-2012 Special meeting were to be followed up the concerned Chairpersons of inquiry Committee.

(Action Members, Suo-moto & C & I Cell)

2. For agenda item 2 of minutes of 26.6.2012 Commission Meeting regarding Pipli Odisha case; it was decided to seek an ATR and find out whether any help / compensation was given to the victim's family.

(Action C & I Cell)

**INQUIRY REPORTS / VISITS BY MEMBERS.**

**Agenda Item No. 3** Agenda for Information of the Commission. Noted

(Action C & I Cell)

**Agenda Item No. 4.** Jail visit Report of Chairperson to Bundi Jail, Rajasthan.

Approved.

(Action Legal Cell)

**Agenda Item No. 5.** Jail visit Report of Chairperson to Sikkim Prisons.

Approved.

(Action Legal Cell)

**Agenda Item No. 6.** Jail visit Report of Chairperson to Udaipur Jail, Rajasthan.

Approved.

(Action Legal Cell)

**Agenda Item No. 7.** Jail visit Report of Chairperson to Jaipur Jail, Rajasthan.

Approved.

The matter regarding Jail Visits was discussed in the meeting at length. It was decided that besides the prescribed questionnaire which is required to be filled up by the Jail Superintendent, other points such as whether the convicts or undertrial know their crimes, provision of legal help etc. should also invariably be looked into. Member's observations can be recorded in the report alongwith the recommendations. Standardized ten points or so should be prepared and given to the Hon'ble CP and Members who have visited the Jails, for the purpose of recording the findings where this has not been done.

Since the findings/recommendations of the Jail Visits Reports are one of the important activities of the Commission, these should be sent to the press for publicity and also to the concerned State Governments and Jail authorities for taking appropriate action.

It was requested that all jail visit reports be submitted and reconciled in legal cell and submitted in next Commission meeting for approval.

(Action Legal Cell/PRO)

#### RESEARCH STUDIES

**Agenda Item No. 8.** Status Function and Performance of State Women's Commission in India.

Approval is accorded for release of balance payment of Rs. 60,000/- to Institute for Social Change and Action, New Delhi.

(Action R & S Cell)

**Agenda Item No. 9.** Status of Muslim Women in West Bengal.

Approval is accorded for release of balance payment of Rs. 1,38,000/- to Women's Studies Research Centre, Calcutta University.

(Action R & S Cell)



It was also decided to maintain parity in the rates offered to present part time Counsellors /Psychologists.

(Action : Admn C & I Cell)

**Agenda Item No. 13:-** Current Pending Cases.

Noted.

(Action C&I Cell)

**Agenda Item No. 14:-** Extension of Data Entry Operators.

The matter regarding the engagement of Data Entry Operators for a further period of six months for completion of upgradation of cases for the year 2007 and taking up the cases pertaining to the more recent years was discussed and approved by the Commission.

(Action: Admn/C&I Cell)

**Agenda Item No. 15:-** Disposal of old Complaints Cases

It was also decided that cases pending from 1-04-2011 onwards be taken up on top priority. They should be actioned and will be put up to all the Members after dividing them irrespective of the allocation of States among the members to clear the backlog.

Services of DEO's as well as new Counsellors who would join the Commission, be used for this purpose. The pendency would then be tackled backwards in time, after wiping out present arrears.

**Agenda Item No. 16:-** Filling up the post on Deputation basis.

Noted

( Action: Admn)

**17. Other Items With the permission of Chair:-**

1(a) it was decided that review be done of MOUs with NGOs and reports containing focused and actionable recommendations and conclusion on the programmes conducted by the NGO at Regional or National level may be obtained and examined. The continuance or otherwise of the MOU would depend upon the output after due review. NGOs be accordingly addressed.

(b) It was decided that the practice of NCW addressing invitees on behalf of organizing bodies like NGOs should henceforth be discontinued for seminars/workshops sponsored by NCW.

(Action Legal Cell)

2. Member (SS) informed that ATRs received in the Commission are not being brought to the notice of members. It was decided that all the ATRs received in the Commission processed on file be put up to the concerned members. There is also need to indicate time frame for the receipt of ATRs in the Commission after which reminder should be generated.

(Action C&I Cell)

3. Member (SS) made some suggestions to be incorporated in Rashtra Mahila, the monthly news letter published by the National Commission for Women(copy enclosed).

Regarding circulation of the news letter, it was decided that it may also be circulated among Governors, Chief Ministers of all the States/UTs, MPs, all Union Ministers, Chief Secretaries and DGPs of the States, State Women Commissions etc. Also, no one particular NGO should find coverage in the newsletter.

The Commission accorded approval to the above.

(Action Editor )

4. Regarding helpline, run by NCW alongwith NGO, it was informed that helpline No. should feature on the Website of the Commission. There is need for updating the status of Gujarat Helpline. The weekly report of Gujarat Helpline should be circulated among the Members of the Commission in future.

JS informed that tomorrow a team of Officers i.e. DS and PAO are visiting Gujarat alongwith a Questionnaire to study the present status of the same.

**(Action PAO/Senior Programmer )**

5. It was suggested that an appropriate momento for NCW may be got standardized and prepared inter-alia to be presented to the dignitaries who visit NCW as a token.

The Commission has accorded approval to the above.

**(Action Admin/PRO )**

6. It has been observed that the banner of the programmes do not clearly reflect the NCW and its logo. It was decided that the organizations/NGOs organizing the programmes should be made to follow a standardized banner design and this should be communicated to the organizers in sanction letter itself. The reporting format of the programmes also needs to be standardized.

**(Action R&S Cell )**

7. In the legal awareness programmes the first question should be on what is NCW, what was its origin, what is its mandate etc.

**(Action R&S Cell )**

8. Chairperson referred to communications received from the Government for observing economy in the expenditure. In view of this, CP stressed the need to reduce the tours undertaken by the Members and directed that inter-alia maximum tours be limited to 7 to 10 days in a month, also to increase hearings of complaints.

**(Action Members )**

9. Letters may be addressed to the State Governments for providing Protocol & accommodation to the CP and Members of the Commission who visit their states for Official purpose

It was decided to address UP & Maharashtra again.


(Action Administration )

10. It was decided that all the Members who proceed on tour to various places in the country, may submit their tour report to CP and thereafter a copy of the same may be given to office for record as per procedure.

(Action Members )

11. It was also discussed that perhaps it be contemplated for external experts be made part of selection committee for engaging contractual staff etc. Presently for the next round of interviews scheduled, expert Members NCW be Chairing the Committee. Selection Committee may be reconstituted accordingly for interviews scheduled on 8<sup>th</sup>/9<sup>th</sup> October for Coordinators panel.

The meeting ended with a vote of thanks to the chair.

  
Joint Secretary

  
Chairperson