

1291
File No: 1/6/2006-NCW (Admn)

I think please
+ keep a copy
and give to US

National Commission for Women,
4, Deen Dayal Upadhyaya Marg,
New Delhi

Minutes of the Meeting of the Commission held at short
notice on 11.11.2008

A meeting was called by the Chairperson to discuss certain
issues. The following members attended:

1. Mrs. Manju Hembroom, Member
2. Ms. Yasmin Abrar, Member
3. Ms. Neeva Konwar, Member
4. Shri S. Chatterjee, Member Secretary

(i) The holding of conference and seminars on women
issues in the States needs to be expedited.

It was decided that each member will finalize and
conduct 4 to 5 State level seminars in the States allotted to them,
on issues relevant to those States.

The member concerned would be responsible for
holding the seminar and make all arrangements in this regard.
They may involve the Panchayats, State Women's Commission
and reputed NGOs for this purpose. In case of each such
conference the help of PS to the member and one official or
coordinator may be taken. PS and the official so assigned will
assist the member in finalizing the accounts etc and completing
reports on the deliberations and outcome of the conference
including list of people who attended etc.

The members will finalize the programmes as early as
possible and ensure that this is completed within March'09.
Separately National level conferences will be held by the NCW in
consultation with the Chairperson.

(ii) The matter of taking *suo moto* cognizance of incidents
was discussed. It was decided that wherever *suo moto*
cognizance is to be taken of an incident which is considered very
important from the point of view of investigation etc., the matter
should be brought to the notice of the Chairperson.

1005/MS/NCW
18/11

1566/US
18/12/08

S.O. → 12/12/09
Pl. circulate → to read
18-12-08

Thereafter a report should be sought from the concerned authority and then officially a Committee should be notified for the purpose, so that there is a proper record available of such *suo moto* cases. It should also be ensured that the reports on such visits are finalized at the earliest for taking up with the concerned authorities.

However, in cases of urgent importance, the Chairperson may ask members to visit ~~any~~ site etc. depending upon the gravity of the situation. In such cases office will take necessary action to ensure that proper records are maintained of such visits and that the reports from the members after the visit is completed at the earliest and sent to the concerned authorities for further action.

The meeting ended with vote of thanks to the Chair.

Sethy

(MEMBER SECRETARY)

11.11.2008

CP *15/11/08*

M.S.

Copy to members for favour of information.

Copy to JS/DS/US/L.O./PRO/PAO.

bst/CP/08
15/11