

**Minutes of the Special Meeting (124<sup>th</sup> Meeting) of the Commission held on 11.02.2008 at 11.00 a.m. in the Conference Room of the Commission**

The following attended the meeting :

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|----|--------------------------|------------------|
| 1. | Dr. Girija Vyas          | Chairperson      |
| 2. | Prof.Malini Bhattacharya | Member           |
| 3. | Ms. Yasmeen Abrar        | Member           |
| 4. | Ms. Neeva Konwar         | Member           |
| 5. | Ms. Manju S. Hambrom     | Member           |
| 6. | Shri S. Chatterjee       | Member-Secretary |

In attendance were :

- |    |                  |                  |
|----|------------------|------------------|
| 1. | Ms. Kusum Mishra | Deputy Secretary |
| 2. | Sh. Abdus Salam  | Under Secretary  |
| 3. | Sh. V.K.Asthana  | Section Officer  |

**Item No.1 Leave of absence**

Leave of absence was granted to Ms.Nirmala Venkatesh, Member.

**Item No. 2. Revision in the monthly payments to the Coordinators and Counsellors.**

The members of the Commission expressed the view that with the current monthly payments of Rs.12,500/- p.m. the Commission was not able to avail the services of good quality coordinators, especially in view of the fact the Planning Commission, NHRC etc. were paying Rs.18,000/- minimum per month. The Coordinators and the Counsellors are the back bone of the Commission.

After deliberations it was decided as follows :-

- (a) Initially the Coordinators would be paid Rs.12,500/- p.m.
- (b) After six months, on the basis of evaluations it could be increased to Rs.15,000/- p.m.

- (c) After one year there would be a detailed assessment and evaluation. If found satisfactory, the monthly payment may be increased to Rs.18,000/- p.m.

2. There was also a discussion about the activities of Coordinators. Sometimes they leave abruptly (although there is a stipulation that they will give one months notice if they leave in-between the period of appointment), without handling over all the files, resulting in disruption.

- (i) It was decided that henceforth, one half month of emoluments will be kept as security deposit.
- (ii) Rules will be prepared regarding their activities to be performed and abilities like typing, computer literacy etc.
- (iii) The security deposit will be released to them only after all files, documents etc. have been handed over by them and a 'No Dues Certificates' obtained.

3. The case of the counselors was also considered and it was decided that their monthly payments will be increased to Rs.12,500/- p.m.

All other conditions applicable to Coordinators will apply to Counsellors also, as outlined above.

**(Action : Admn.)**

**Item No.3. Regularization of Daily Wage Staff**

The Commission discussed the fate of the staff of the Commission who have been on daily wage for last more than 13 to 15 years. It was decided that all efforts will be explored to get them at least temporary status.

**(Action : Admn.)**

**Item No.4. Remuneration of Ms.Dhanpati, Voluneer**

It was decided that the case of Ms.Dhanpati working as peon to Chairperson will be examined. It appears that she is only being paid conveyance and not daily wage. It should be ensured that she will be given daily wages like others subject to the condition that it will not be inferior to her present wages/conveyance charges.

**(Action : Admn.)**

**Item No.5   Remuneration of Shri Rajendra Rawat, Daily Wage Clerk**

The case of Shri Rajendra Rawat at present working with Member Secretary was discussed. It was observed that Shri Rawat was doing all the work of Private Secretary. His case is an exception, as he has to work from morning till late evening and perform the task of a regular Private Secretary. It was therefore decided that he may be paid daily wages in terms of rules as applicable.

**(Action : Admn.)**